

# Vacancy

Saddleworth Museum

## Learning Activity Officer



Saddleworth Museum and Gallery has a two year funded post for a Learning Activity Officer. The person would be based at Saddleworth Museum, located in Uppermill in the Oldham Borough. The museum is community based and is run as a registered charity. The museum was opened in 1962 and in 2016 the museum underwent a major refurbishment funded by the Heritage Lottery. The museum preserves many aspects of Saddleworth's local history from archaeology with the Roman Camp at Castleshaw, local industries, customs etc. to celebrating significant local people such as Ivan Hirst who was responsible for getting the Volkswagen car factory running again after 2<sup>nd</sup> World War.

The person's main responsibilities would be to promote learning activities to schools etc., present a range of established learning workshops and have the freedom to develop their own. Also craft activities working with volunteers. The museum is also looking to present monthly talks.

The Learning Activity Officer would be working with the curator, other staff and a core of established volunteers.

The post is 5 hours per week with the hours being on flexi-time within the core hours of the museum from 9.30am to 4.00pm. The occasional weekend is required.

The post is inclusive of four weeks holiday a year that is pro-rata at 5 hours per week.

The gross annual wage is £2,500 per year pro rata per week with wages paid monthly.

**If you are interested in applying for the post** please forward your CV and a few words either by e-mail or post explaining your interest in the job and what you may personally be able to contribute to it.

Applicants would be expected to have appropriate qualifications and learning experience in an educational environment such as schools or a museum. The applicant is also required to have current CRB/DBS checks up to date

If you are interested in the post and would like more information please contact the curator at Saddleworth Museum by e-mail or phone and we will forward the job description.

Applications must be in by 4.00pm Friday 27th of September with those selected for interview being informed. Interviews will take place mid-October.

**Saddleworth Museum, High Street, Uppermill, Oldham, OL3 6HS**

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